SAVES Program & Contact Information

SAVES Helpline ~ 609-485-SAVES

Information on all the strategic sourcing contracts is available by accessing the **Procurement & Logistics** link under the Tools & Resources heading on the FAA Employee website.

Waiver requests should be sent to:
9-NATL-SAVES-PROGRAM-WAIVERS@faa.gov

The SAVES Waiver Request form is available at:
http://fast.faa.gov/ProcurementToolboxForms.cfm

Contract specific questions can be directed to the appropriate COR listed below.

Office Supplies
Miyo Calabro, 816-329-3113
Miyo.Calabro@faa.gov

IT Software and VTC
Marian Parrington, (609) 485-6931
Marian.Parrington@faa.gov

IT Hardware
Cheryl Walker, (405) 954-5893
Cheryl.Walker@faa.gov
Keith Bennett, (405) 954-0303
Keith.A.Bennett@faa.gov
Marian Parrington, (609) 485-6931
Marian.Parrington@faa.gov

Mail Services
Miyo Calabro, 816-329-3113
Miyo.Calabro@faa.gov

Office Equipment
Miyo Calabro, 816-329-3113
Miyo.Calabro@faa.gov

Which Contract Should I Use?

	Office Depot	Lexmark	GTSI	Iron Bow	Microtech	CDW-G	Intelligent Decisions	VSGi
General Office Supplies	M							
Filing Supplies	M							
Batteries	M							
Calendars	M							
Toner	M							
Paper	M							
Fax Machines (stand-alone)	M							
Ability One / Unicor items	M							
Shredders	M							
Keyboards	E					E		
Mice	E					E		
Office Furnishings	O							
Copiers, MFDs		M						
Printers		M						
Servers, Storage Arrays			E	E				
Network Devices			E	E				
Software (off-the-shelf)					M			
Desktops, Laptops, Tablets						M		
Desktop Monitors						M		
Large Screens, Touch Screens							M	
Projectors, Scanners							M	
Storage Media (CDs, flash drives, tapes)							M	
Power Supplies (APC, UPS, surge protectors)							M	
Cables							M	
Videoteleconferencing (VTC)								M

This grid provides a general listing; it is not all-inclusive.

Legend
M = Mandatory contract purchase
E = Available for purchase from more than one contract
O = Office Depot may be used for furniture purchases if price/delivery is best value

Strategic Sourcing for the Acquisition of Various Equipment and Supplies (SAVES)

Quick Reference Guide

(*Revised August 2012*)

SAVES Helpline
609/485-SAVES

Website
https://employees.faa.gov/org/staffoffices/afn/finance/systems/saves/

Federal Aviation Administration
Acquisition Policy and Oversight
Strategic Acquisitions, AAP-600
800 Independence Ave., SW
Washington, DC 20591

OFFICE SUPPLIES

Office Depot, DTFAWA-10-D-00026

Office Supplies

- Copy paper
- Toner and Ink Jet Cartridges
- General Office Supplies
- Custodial and Janitorial Supplies

Office Depot may be used for an occasional purchase of an office furnishing as an office supply.

Note: Federal Prison Industries (FPI) and other office furniture suppliers are the primary source for office furniture purchases. Furniture purchases over $10,000 must use the FPI Acquisition Procedures in AMS T3.8.4.A.3

Office supply inquiries can be sent to 9-NATL-Saves-Program-OfficeSupplies@faa.gov

OFFICE EQUIPMENT

Lexmark, DTFAWA-12-D-00018

Laser Printers (Network-ready)

- Desktop 35ppm B&W
- Workgroup 45ppm B&W
- Workgroup 50ppm B&W
- Workgroup 55ppm B&W
- Small Workgroup 35ppm Color
- Workgroup 50/45ppm B&W/Color

Multifunctional Copier Devices (MFDs)

- 40ppm B&W Scan, Copy, Print, Fax
- 45ppm B&W Scan, Copy, Print, Fax
- 55ppm B&W Scan, Copy, Print, Fax
- 75ppm B&W Scan, Copy, Print
- 45/40ppm B&W/Color Scan, Copy, Print, Fax
- 60/45ppm B&W/Color Scan, Copy, Print, Fax

Maintenance, Lease Options, Accessories

Office equipment inquiries can be sent to 9-NATL-Saves-Program-Office-Equipment@faa.gov

IT HARDWARE

Iron Bow, DTFAWA-11-D-00003

GTSI, DTFAWA-11-D-00004

Servers, Storage Arrays

- Servers
- Network-attached Storage
- SAN Switches
- Storage Disk Arrays

Network

- Routers, Hubs, Switches
- Wireless
- VoIP

Software – Red Hat, Symantec, VMware

Maintenance, Professional Services

See IT Hardware & Software website for listing of primary manufacturers

IT HARDWARE

Intelligent Decisions, DTFAWA-11-D-00005

Computer Peripherals

- Cable – USB, KVM, fiber optic
- Power – UPS, adapters, fans, PDUs
- Storage Media – DVDs, memory, hard drives, flash drives

Display Units

- Large Screens
- Touch Screens

Miscellaneous Equipment – Projectors, Scanners, Cameras, Accessories

Maintenance, Professional Services

See IT Hardware & Software website for listing of primary manufacturers

IT HARDWARE

CDW-G, DTFAWA-11-D-00057

Personal Computing Devices

- Workstations
- Tablets
- Notebooks
- Laptops
- Thin Clients
- Workstation Monitors

Asset Exchange, Asset Tagging

See IT Hardware & Software website for listing of primary manufacturers

IT SOFTWARE

Microtechnologies LLC, DTFAWA-09-D-00018

Commercial Off-the-shelf (COTS) Software*

Examples of the software products available on the contract are:

- Adobe
- HP
- PKware
- Citrix
- McAfee
- BEA
- Corel
- CA
- EMC

Maintenance, Professional Services

See IT Hardware & Software website for a complete list of manufacturers

**Some software products must be purchased on enterprise agreements; see IT Hardware & Software website for further information.*

IT VIDEO TELECONFERENCING

VSGi, DTFACT-11-D-00009

Videoteleconferencing (VTC) & Telepresence

- Cisco Tandberg and Polycom
- Electronic Whiteboards
- Accessories

Maintenance, Professional Services

While many of the SAVES contracts offer similar products from a variety of manufacturers, users are responsible for evaluating and selecting the best value products available on the contract. Specifying or selecting based on name brand requires justification in accordance with AMS T3.2.2.8. FAA IT Standards for a particular name brand are justification to purchase those named products.

Questions about the SAVES Contracts - Call the SAVES Helpline ~ 609-485-SAVES